



THE WESTWOOD SCHOOL

International Baccalaureate • Montessori Method



14340 Proton Road, Dallas, TX 75244 admission@westwoodschool.org

Application for Kindergarten & Lower Elementary (1st-3rd Grades)

Grade for which you are applying _____ Proposed start date _____ Age at that time _____

APPLICANT INFORMATION

Male Female

Full Name of Applicant _____
First Middle Last Preferred Name

Home Address _____
Street City State Zip

Telephone _____ Birthdate _____ Country of Birth _____

Local emergency contact _____
(In case parents cannot be reached.) Name Relation to child Address Phone

Current School _____ Current Grade _____

How were you referred to The Westwood School? _____

FAMILY INFORMATION

Parents are: Together Separated Divorced Mother remarried Father remarried Mother deceased Father deceased
Student lives with: Both parents Mother Father Other _____

Note to divorced parents: Divorce documentation must be on file at the school. Both parents (and step-parents) may be added to all school email lists; however, it is the parents' responsibility to communicate with each other regarding school correspondence, progress reports, events, payments, accounting, etc.

Parent/Guardian 1

Title Dr. Mr. Mrs. Ms.
Name _____
First Last Preferred Name
Home Address _____
(if different from applicant)

Driver's License Number _____
Home Telephone _____
Cell Phone _____
Email Address _____
Employer _____
Business Address _____
Position _____
Type of Business _____
Business Telephone _____
Country of Birth _____
(for IB tracking purposes)

Parent/Guardian 2

Title Dr. Mr. Mrs. Ms.
Name _____
First Last Preferred Name
Home Address _____
(if different from applicant)

Driver's License Number _____
Home Telephone _____
Cell Phone _____
Email Address _____
Employer _____
Business Address _____
Position _____
Type of Business _____
Business Telephone _____
Country of Birth _____
(for IB tracking purposes)

***Please use a separate page for additional guardian information, such as step-parents.**

Siblings

Name _____ D.O.B. _____ School _____
Name _____ D.O.B. _____ School _____
Pregnancy Due Date _____ Others Living with Family _____

Parent Questionnaire for Students Kindergarten & Grades 1 - 3

The best way to meet a student's needs is through an individualized program. To assure that your child's unique and special needs are met, please fill out the questionnaire to help the admissions committee become better acquainted with your child. All forms must be complete before the student will be considered for admission to The Westwood School.

Student Name _____

Please discuss your family's educational philosophy, and why you think Westwood would meet your child's needs.

Briefly explain what you know about Montessori, along with any research you have conducted about this educational system.

Tell us about your future educational plans - how long you plan to have your child stay in a Montessori environment?

What end result do you expect from a Montessori education for your child?

Are you acquainted with any families at Westwood? If yes, who? _____

Please supply additional information to the back of this page you would like for the school to know about your child or other information that you feel may add to our understanding of your child.

School Environment

Please list child's current school and address. _____

Was this experience negative? _____ If so, how? _____

Please list all previous school(s) and/or group experiences your child has had. _____

Did your child experience separation anxiety? _____

If yes, how did you resolve this? _____

Has testing ever been recommended for visual or auditory processing issues, sensory issues, learning difference or behavior or attention concerns? (Copies of tests must be attached.) _____

Westwood assists parents with coordination of special, private therapy services and/or tutoring through our Education Support Team. Has your child ever participated in:

Speech/Language Therapy? Yes _____ or No _____

Sensory Integration Therapy? Yes _____ or No _____

Occupational Therapy? Yes _____ or No _____

Physical Therapy? Yes _____ or No _____

Tutoring or Academic Enrichment? Yes _____ or No _____

If you answered yes to any of the above questions, please list the therapists/tutors with whom your child has worked.

Kindergarten & Grades 1 to 3 continued:

Child's Behavior/Parenting Style

Describe how your child interacts with peers and adults. _____

Describe your child's extracurricular activities. _____

What descriptive words or phrases describe your child's personality? _____

What do you consider his/her most desirable qualities? _____

What do you consider his/her area of greatest need? _____

What steps have you taken to address these concerns? _____

Does your child have a fear of or anxiety in any particular situations? _____

How do you handle behavior problems at home? _____

How would you expect Westwood to handle behavior issues that arise at school? (Westwood does not use any form of corporal punishment.) _____

In what ways does your child express anger and frustration? _____

Would you describe your child as flexible or routine-oriented? _____

Elementary students wear uniforms. How will your child handle the dress code? _____

Physical Development

Did your child have a premature birth? _____ If yes, were they given a developmentally adjusted age? _____
and Were they low birth-weight or ever "failure to thrive" (FTT)?
Gestational week of birth: _____ Is your child adopted? _____ At what age? _____

Describe your child's eating habits. _____

*Westwood follows nutritional guidelines specified in the Parent Handbook.

Please list any special medication(s) your child is taking. _____

Child's first language: _____ Child's second language: _____

Language spoken at home: _____

Is your child's speech easily understood by others? _____

Kindergarten & Grades 1 to 3 continued:

Use of Hand: Right Left

Describe your child's bedtime routine. _____

Falls asleep easily _____ Has difficulty sleeping through the night _____ Falls asleep with difficulty _____ Difficulty waking _____

Family History

Is your child cared for regularly by anyone other than parent/guardian? Yes _____ **OR** No _____

Name and Relationship to child: _____

Have there been any unusual occurrences in your child's life (death in the family, extended hospitalization, moving, divorce, etc.)? Nature and date: _____

How is your child dealing with this? _____

Are you planning to move to a new house in the next year? _____ If yes, where? _____

A successful school experience for your child is only possible through the cooperation and support of parents. Will you be able to participate in Parent Booster Club activities, Parent Education Seminars, Field Trips, and/or Classroom Parties at least once a semester? _____

In what way? (ie: Reading Parents, Booster Club Committees, etc.)

Additional information you would like for the staff to know about your child or other information that you feel may add to our understanding of your child and his/her needs (adoption, special family circumstances, etc.)?

Nondiscrimination Admission Policy

The Westwood School Corporation admits students regardless of race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, athletics and other school administered programs.

The Westwood School is not obligated to admit any student and no student is guaranteed admission. The school seeks to balance qualified boys and girls at each level. The school accepts those qualified students who in the opinion of the school, will have successful experiences in the program and will contribute in the classroom communities for which they are applicants. The school reserves the right to place students in the age level which seems best for them. The Westwood School also considers the family of the applicant and whether they understand and support the Montessori philosophy, the IB program and Westwood's school policies.

Preferential enrollment is given to siblings of currently enrolled students who are re-enrolled for the upcoming school year.

Kindergarten & Grades 1 to 3 continued:

Disclosure Statements

I certify that the information presented in this application is accurate, complete, and honestly presented. I also certify that, to the best of my knowledge, any information submitted on my behalf, including letters of recommendation, is authentic. I understand and agree that any intentionally inaccurate information or omission will, if discovered at a later date, be cause for rescinding an offer of admission.

Disciplinary Action:

Has the student incurred serious or repeated disciplinary action or has he/she ever been dismissed, suspended or separated from school, placed on probation, or left voluntarily for an extended period of time?

Yes _____ **OR** No _____

If the answer to the above question is yes, please explain on a separate sheet and attach it to your application. Please ask the school counselor to include a statement regarding your situation with your school records.

New Circumstances:

If, after you have submitted this application, new circumstances alter your status at school, you must notify Westwood as soon as possible.

Releases:

For value received and without further consideration, I hereby consent that all photography and video taken of my child at The Westwood School during school functions may be used in any manner, including online channels, by said school for purposes of illustration, advertising, or publication.

I acknowledge that we waive our right to access/read confidential information in our child's admission file, including without limitation, any teacher or Head of School evaluation. No information submitted to The Westwood School for admission purposes will be returned to the applicant.

Student Ethics:

Honesty and integrity form the cornerstone of The Westwood School's Honor Code and as such are central to the high standards by which all students should live. Upper School students will be asked to sign a Student School Handbook and abide by its rules at the beginning of each school year.

Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date _____

Required Attachments:

Snapshot of the applicant with their immediate family
\$100 application fee; this fee is non-refundable.

Total enclosed _____

Check # _____



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Official School Recommendation & Records Release Authorization

Kindergarten through Grade 12

To be completed by Parent or Guardian before giving it to your child's current school:

Parents cannot schedule their child's school visiting days until all recommendation forms and records are received.

Student's Name _____ Birth Date _____ Grade _____

I acknowledge that I waive my right to read the confidential recommendation and the school report for the student listed above. I hereby authorize the release of information requested about my child's academic and personal records to The Westwood School.

Parent Printed Name

Parent Signature

Date

To be completed by Student's Current School:

Current school, please mail the following directly to:

The Westwood School
Admission Office
14340 Proton Road
Dallas, Texas 75244

- _____ Transcript including year-to-date grade report
- _____ Standardized test results
- _____ Teacher recommendation forms
- _____ Copy of student's Montessori presentations (if applicable)

Thank you for your assistance!

To be completed by SCHOOL ADMINISTRATOR:

	Exceptional	Strong	Average	Weak	No Basis
Academic potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort/determination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity (relative to age)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-esteem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Honesty/integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of peers toward applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall evaluation as a person	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall evaluation as a student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary action?
 Yes No If yes, please explain.

2. If your school is private, does the family meet its financial responsibilities for school bills on time?
 Yes No

3. Parental expectations of and support of school: _____

4. Please comment on the applicant's academic motivation, intellectual curiosity, creativity, character, citizenship and contributions to your community. Include anything else that you feel will give us a more complete picture of the student.

Thank you for taking the time to submit a recommendation in support of this applicant for admission to The Westwood School. The information you provide is confidential and will be used only in the selection of candidates. It will not become part of their permanent file and will not be available to candidates or parents. We ask that you mail this completed form to the Admissions office. In order for this candidate to be scheduled for a class visiting day, all forms must be completed and returned as soon as possible.

This student has been enrolled in this school for ____ year(s). I have known him for ____ year(s).
 School _____
 Address _____
 Your title or position _____ School phone number _____
 May we contact you about this child? Yes No

Signature _____ Date _____

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Elementary Teacher Recommendation

This is a confidential teacher evaluation for Kindergarten through 3rd grade applicants.

Student's Name: _____

I acknowledge that I waive my right to read the confidential recommendation and the school report for the student listed above. I hereby authorize the release of information requested about my child's academic and personal records to The Westwood School.

Parent Printed Name

Parent Signature

Date

SOCIAL/EMOTIONAL DEVELOPMENT

	Exceptional	Strong	Average	Weak	No Basis
Ability to stay on task	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to respond to redirection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Waits his/her turn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Works cooperatively with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to follow multiple directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Awareness of consequences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of peers toward applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SCHOOL PERFORMANCE

Written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reads phonetically	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mathematical concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization/care of materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Music	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dramatic play	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PHYSICAL DEVELOPMENT

Small motor coordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Large motor coordination

Please check the words that best describes the applicant:

Anxious	Cooperative	Kind	Manipulative	Leader	Articulate
Shy	Honest	Curious	Follower	Social	Motivated
Confident	Disorganized	Focused	Disobedient	Cheerful	Reliable
Independent	Assertive	Irritable	Conscientious	Tenacious	Easily Distracted

Please comment briefly on the following:

1. Social and/or emotional development as compared with peers: _____

2. Greatest strengths: _____

3. Limitations, disabilities, or special needs (including amount of teacher time required): _____

4. Has outside professional assessment or support been recommended? _____ Been given? _____
Please elaborate (and attach any tutoring or recommendation): _____

5. Parental expectations of, support of, and attitude toward child: _____

Thank you for taking the time to submit a recommendation in support of this applicant for admission to The Westwood School. The information you provide is confidential and will be used only in the selection of candidates. It will not become part of their permanent file and will not be available to candidates or parents. We ask that you mail this completed form to the Admissions office. In order for this candidate to be scheduled for a class visiting day, all forms must be completed and returned as soon as possible.

This student has been enrolled in this school for ____ year(s). I have known him for ____ year(s).

School _____

Address _____

Title or position _____ School phone number _____

Signature _____ Date _____

Mail Directly To:
The Westwood School
Admission Office
14340 Proton Road
Dallas, Texas 75244